

**Carson City Culture & Tourism Authority  
Agenda Report**

**Date Submitted:** 05/12/26

**Agenda Date Requested:** 05/18/26

**Time Requested:** 5 Minutes

**To:** Carson City Culture & Tourism Authority - Board of Directors

**From:** Chris Kipp, Operations & Finance Manager (ckipp@visitcarsoncity.com)

**Subject Title:** For Possible Action: Discussion, possible action or direction to staff regarding the proposed CTA Fiscal Year ("FY") 2027 Final Budget.

**Staff Summary:** The CTA is required by NRS 354.598 to hold a public hearing on the tentative budget, at which time interested persons must be given an opportunity to be heard. At the public hearing, the CTA Board of Directors shall indicate changes, if any, to be made in the tentative budget and shall adopt a final budget by majority vote of all members of the CTA Board of Directors.

**Type of Action Requested:**

Resolution

Ordinance

Formal Action/Motion

Other (Specify) Presentation Only

**Recommended Board Action:** I move to approve the CTA Final Budget for Fiscal Year 2027, as presented.

**Applicable Statute, Code, Policy, Rule or Regulation:** NRS Chapter 354

**Fiscal Impact:** Yes

**Explanation of Impact:** See FY 2027 Final Budget documents

**Funding Source:**

**Supporting Material/Attachments:** CTA FY 2027 Final Budget

**Prepared By:** Chris Kipp, Operations & Finance Manager



**CARSON CITY CULTURE & TOURISM AUTHORITY**  
 716 N CARSON ST, SUITE A  
 CARSON CITY, NV 89701  
 (775)687-7410

Nevada Department of Taxation  
 3850 Arrowhead Drive  
 Carson City, NV 89706

**CARSON CITY CULTURE & TOURISM AUTHORITY** herewith submits the (TENTATIVE) -- **(FINAL)** budget for the fiscal year ending June 30, 2027

This budget contains 3 funds, including Debt Service, requiring property tax revenues totaling \$ 0

The property tax rates computed herein are based on preliminary data. If the final state computed revenue limitation permits, the tax rate will be increased by an amount not to exceed 1%. If the final computation requires, the tax rate will be lowered.

This budget contains 3 governmental fund types with estimated expenditures of \$ 3,431,794 and 0 proprietary funds with estimated expenses of \$ 0

Copies of this budget have been filed for public record and inspection in the offices enumerated in NRS 354.596 (Local Government Budget and Finance Act).

**CERTIFICATION**

I CHRIS KIPP  
 (Print Name)  
OPERATIONS & FINANCE MANAGER  
 (Title)

certify that all applicable funds and financial operations of this Local Government are listed herein

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

Phone: 775-283-7682

**APPROVED BY THE GOVERNING BOARD**

Only necessary for **FINAL** Budget  
*(Signature by DocuSign is acceptable)*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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 \_\_\_\_\_  
 \_\_\_\_\_

SCHEDULED PUBLIC HEARING:  
 (Must be held from May 18, 2026 to May 31, 2026)

Date and Time: May 18th, 2026 4:00 pm

Publication Date: May 6th, 2026

Place: **Carson City Community Center**  
**Robert "Bob" Crowell Board Room**  
**851 E. William St.**  
**Carson City, NV 89701**

**CARSON CITY CULTURE & TOURISM AUTHORITY  
INDEX TO FY26/27 BUDGET**

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FULL TIME EQUIVALENT EMPLOYEES BY FUNCTION

	ACTUAL PRIOR YEAR YEAR 06/30/25	ESTIMATED CURRENT YEAR YEAR 06/30/26	BUDGET YEAR YEAR 06/30/27
General Government	3	3	3
Judicial			
Public Safety			
Public Works			
Sanitation			
Health			
Welfare			
Culture and Recreation	4	4	4
Community Support			
TOTAL GENERAL GOVERNMENT			
Utilities			
Hospitals			
Transit Systems			
Airports			
Other			
TOTAL	7	7	7

POPULATION (AS OF JULY 1)	58,923	60,266	61,888
2025 Governor's Certified Series Population of Nevada's Counties and Incorp Cities			
SOURCE OF POPULATION ESTIMATE*	<a href="https://tax.nv.gov/news-publications/demographics/">https://tax.nv.gov/news-publications/demographics/</a>		
Assessed Valuation (Secured and Unsecured Only)			
Net Proceeds of Mines			
TOTAL ASSESSED VALUE			
TAX RATE			
General Fund			
Special Revenue Funds			
Capital Projects Funds			
Debt Service Funds			
Enterprise Fund			
Other			
TOTAL TAX RATE			

\* Use the population certified by the state in March each year. Small districts may use a number developed per the instructions (page 6) or the best information available.

CARSON CITY CULTURE & TOURISM AUTHORITY  
(Local Government)

SCHEDULE S-2 - STATISTICAL DATA











<b>REVENUES</b>	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/27	
	ACTUAL PRIOR YEAR ENDING 6/30/2025	ESTIMATED CURRENT YEAR ENDING 6/30/2026	TENTATIVE APPROVED	FINAL APPROVED
ROOM TAX	591,431	581,819	608,115	608,115
Interest Income	3,979	225	366	366
Subtotal	595,410	582,044	608,481	608,481
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	87,708	91,687	91,912	91,912
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	87,708	91,687	91,912	91,912
TOTAL RESOURCES	683,118	673,731	700,393	700,393
<b>EXPENDITURES</b>				
INTERGOVERNMENTAL EXPENSES	-	-	-	-
Subtotal	-	-	-	-
<b>OTHER USES</b>				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)	591,431	581,819	608,115	608,115
ENDING FUND BALANCE	91,687	91,912	92,278	92,278
TOTAL COMMITMENTS & FUND BALANCE	683,118	673,731	700,393	700,393

**CARSON CITY CULTURE & TOURISM AUTHORITY**  
(Local Government)

FUND: **V&T CAPITAL PROJECTS FUND**

<b>REVENUES</b>	(1)	(2)	(3) BUDGET YEAR ENDING 06/30/27	
	ACTUAL PRIOR YEAR ENDING 6/30/2025	ESTIMATED CURRENT YEAR ENDING 6/30/2026	TENTATIVE APPROVED	FINAL APPROVED
ROOM TAX	591,431	581,819	608,115	608,115
Interest Income	46,372	3,155	5,889	5,889
Subtotal	637,803	584,974	614,004	614,004
<b>OTHER FINANCING SOURCES:</b>				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	1,022,240	1,275,093	1,477,867	1,477,867
Prior Period Adjustment(s)				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	1,022,240	1,275,093	1,477,867	1,477,867
TOTAL RESOURCES	1,660,043	1,860,067	2,091,871	2,091,871
<b>EXPENDITURES</b>				
INTERGOVERNMENTAL EXPENSES	384,950	382,200	384,200	384,200
Subtotal	384,950	382,200	384,200	384,200
<b>OTHER USES</b>				
CONTINGENCY (not to exceed 3% of total expenditures)				
Transfers Out (Schedule T)				
ENDING FUND BALANCE	1,275,093	1,477,867	1,707,671	1,707,671
TOTAL COMMITMENTS & FUND BALANCE	1,660,043	1,860,067	2,091,871	2,091,871

**CARSON CITY CULTURE & TOURISM AUTHORITY**

(Local Government)

FUND: **CAPITAL PROJECTS FUND**

TRANSFERS IN				TRANSFERS OUT		
FUND TYPE	FROM FUND	PAGE	AMOUNT	TO FUND	PAGE	AMOUNT
GENERAL FUND	V&T Capital Projects Fund	6	608,115			
SUBTOTAL						
SPECIAL REVENUE FUNDS				GENERAL FUND	9	608,115
SUBTOTAL						

**CARSON CITY CULTURE & TOURISM AUTHORITY**  
(Local Government)

SCHEDULE T - TRANSFER RECONCILIATION

## LOBBYING EXPENSE ESTIMATE

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Pursuant to NRS 354.600 (3), each (emphasis added) local government budget must obtain a separate statement of anticipated expenses relating to activities designed to influence the passage or defeat of legislation in an upcoming legislative session.

**Nevada Legislature: 84th Session; February 1, 2027 to May 31, 2027**

1. Activity:	NONE	
2. Funding Source:	<hr/>	
3. Transportation	\$	-
4. Lodging and Meals	\$	-
5. Salaries and Wages	\$	-
6. Compensation to Lobbyists	\$	-
7. Entertainment	\$	-
8. Supplies, Equipment & Facilities; Other Personnel and Services Spent in Carson City	\$	-
<b>Total</b>	<b>\$</b>	<b>-</b>

Entity: **CARSON CITY CULTURE & TOURISM AUTHORITY**

Budget Year 2026-2027

Page: 12  
Schedule 30

**SCHEDULE OF EXISTING CONTRACTS**

**Budget Year 2026-2027**

**Local Government:** CARSON CITY CULTURE & TOURISM AUTHORITY

**Contact:** DAVID PETERSON, EXECUTIVE DIRECTOR

**E-mail Address:** dpeterson@visitcarsoncity.com

**Daytime Telephone:** 775-687-7410

Total Number of Existing Contracts: 3

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Proposed Expenditure FY 2026-27	Proposed Expenditure FY 2027-28	Reason or need for contract:
1	KPS3	07/01/23	06/30/27	322,000	-	Web/Digital Maint. & Dev., Creative Content & Public Relations
2	KDenio Consults	06/09/25	10/08/26	22,500	-	Executive Director for Dust & Wonder Trail
3	Eccentric Designs, LLC	03/20/26	12/31/26	963	-	DRIVEN - A Monument to Connection Sculpture
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20	Total Proposed Expenditures			345,463	-	

Additional Explanations (Reference Line Number and Vendor):

**Budget Year 2026-2027**

**Local Government:** CARSON CITY CULTURE & TOURISM AUTHORITY

**Contact:** DAVID PETERSON, EXECUTIVE DIRECTOR

**E-mail Address:** dpeterson@visitcarsoncity.com

**Daytime Telephone:** 775-687-7410

Total Number of Privatization Contracts: **NONE**

Line	Vendor	Effective Date of Contract	Termination Date of Contract	Duration (Months/ Years)	Proposed Expenditure FY 2026-27	Proposed Expenditure FY 2027-28	Position Class or Grade	Number of FTEs employed by Position Class or Grade	Equivalent hourly wage of FTEs by Position Class or Grade	Reason or need for contract:
1										
2										
3										
4										
5										
6										
7										
8	Total									

Attach additional sheets if necessary.



Proof and Statement of Publication  
AD #:

PO Box 648, Carson City, NV 89702  
1071 S Carson St, Carson City, NV 89701  
(775) 881-1201 FAX: (775) 887-2408

Customer Account #:

Legal Account

**Jodi Lynn Dark says:**

That she is a legal clerk of the  
**Nevada Appeal** a newspaper published  
Wednesday and Saturday  
at Carson City, in the State of Nevada.

**Copy Line**

**PO #:**

**AD #:**

of which a copy is hereto attached, was published  
in said newspaper for the full required period of  
time(s) commencing on  
and ending on,  
all days inclusive.

**Signed:**

*Jodi Lynn Dark*

**Statement:**

<b>Date</b>	<b>Amount</b>	<b>Balance</b>
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**legals-  
carson city**

**legals-  
carson city**

**PUBLIC HEARING**

The Carson City Culture & Tourism Authority will be holding a Public Hearing on its FY26/27 tentative budget on Monday, May 18, 2026, at 4:00 pm in the Robert "Bob" Crowell Board Room of the Carson City Community Center at 851 E. William St., Carson City, NV. Copies of the tentative budget are online at [VisitCarsonCity.biz](http://VisitCarsonCity.biz) and on file and available for public inspection from 9 am to 5 pm from Monday through Friday at the office of the Carson City Culture & Tourism Authority – 716 N. Carson Street, Suite A, Carson City, Nevada.

**Pub Date: May 6, 2026**

**Ad # 61551**



STATE OF NEVADA  
DEPARTMENT OF TAXATION

MAIN OFFICE  
3850 Arrowhead Drive  
Carson City, Nevada 89706

JOE LOMBARDO  
*Governor*

GEORGE KELESIS  
*Chair, Nevada Tax Commission*

SHELLIE HUGHES  
*Executive Director*

April 29, 2026

Chris Kipp, Operations & Finance Manager  
Carson City Culture & Tourism Authority  
716 N. Carson Street, Suite A  
Carson City, NV 89701

Re: Tentative Budget – Fiscal Year 2026-27

Dear Ms. Kipp,

The Department of Taxation has examined your fiscal year 2026-27 tentative budget pursuant to NRS 354.596(5) and finds it to be in compliance with the law and appropriate regulations.

Please be reminded a proof of publication of the notice of the public hearing must be transmitted to the Department with your final budget per NRS 354.598 (3).

Should you have any questions, please do not hesitate to contact me at (775) 684-2092 or by e-mail at [tthorpe@tax.state.nv.us](mailto:tthorpe@tax.state.nv.us).

Sincerely,



Ande Thorpe  
Budget Analyst  
Local Government Finance  
Department of Taxation